

Paris City Commission
Commission Chambers
Paris, Kentucky
March 14, 2017

The Paris City Commission met in a regular session at 9:04 a.m. on Tuesday, March 14, 2017.

Mayor, Michael Thornton called the meeting to order and the Pledge of Allegiance was recited.

Present: Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Tim Gray, Commissioner, Wallis Brooks, Commissioner, Michael Kendall, City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beaman, City Clerk/Treasurer Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Agenda

Motion by Perraut, seconded by Brooks, the motion unanimously carried to approve the agenda as presented.

Approve Minutes

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve minutes of February 28, 2017 Regular Meeting.

Public Comment

Jimmy Brannon requested roadway permission for a 5 K scheduled on June 30th, 2017 at 7:00 p.m. in celebration of the 10th anniversary of the Patrick Brannon dog park. The proceeds from the event will be dispersed between Jared's Joy Cart and PAWS. Motion by Perraut, seconded by Thornton, to approve the use of roadway from Fords Mill Road to Industrial Park Drive.

New Business/Action Items

Motion by Gray, seconded by Perraut, the motion unanimously carried to approve a contribution agreement of \$ 10,000 to CASA during the 2016-2017 city's fiscal year.

Motion by Kendall, seconded by Brooks, the motion unanimously carried to approve a one-time contribution agreement in the amount \$ 2,000 to Paris Storytelling Inc.

Motion by Kendall, seconded by Gray, the motion unanimously carried to approve a contribution agreement of \$ 5,000 to Community and Employment Opportunities during the 2016-2017 city's fiscal year.

Motion by Kendall, seconded by Gray, the motion unanimously carried to approve a mitigation planning Resolution.

**CITY OF PARIS
RESOLUTION 2017- 2**

WHEREAS, the Disaster Mitigation Act of 2000 (DMA 2000) – Public Law 106-390 reinforces the importance of pre-disaster infrastructure mitigation planning to reduce disaster losses nationwide.

WHEREAS, the mitigation planning provisions outlined in Section 322 of the Act establish performance-based standards for mitigation plans and require states to develop County and City Government Hazard Mitigation plans; and

WHEREAS, a collaborative effort between the Kentucky Division of Emergency Management and Bluegrass Area Development District has resulted in the development of the Bourbon County Hazard Mitigation Plan Measures and Goals & Objectives, thus fulfilling the stipulations of DMA 2000,

NOW, THEREFORE, BE IT RESOLVED, that The City of Paris hereby authorizes:

The approval of the attached Updated Regional Hazard Mitigation Plan as the official County Hazard Mitigation Plan of Bourbon County.

Approved this 14th day of March 2017, by the City of Paris.

Mayor, Michael Thornton

Attest:
City Clerk, Stephanie Settles

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve Betsy Kephart and Tom Moore to the Paris Board of Architectural Review.

**CITY OF PARIS
RESOLUTION 2017- 3**

A RESOLUTION APPROVING THE MAYOR'S RE-APPOINTMENT OF BETSY KEPHART AND TOM MOORE TO THE PARIS BOARD OF ARCHITECTURAL REVIEW.

Be it resolved by the City of Paris:

Section I: That the Mayor's re-appointments to the Paris Board of Architectural Review, be and hereby are approved, as follows:

- a. Betsy Kephart, term ending February 28, 2021
- b. Tom Moore, term ending February 28, 2021

Section II: That this Resolution shall take effect upon its passage as required by law.

Enacted: Regular Meeting, March 14, 2017.

Mayor, Michael Thornton

Attest:
City Clerk, Stephanie Settles

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve a contingent offer upon completing the physical examination and drug screen requirements to hire James Stepp III as a full-time police officer. Based upon the recommendation of Police Chief, Butch Best and HR Director, Erin Morton.

Motion by Thornton, seconded by Perraut, the motion unanimously carried approving surplus of vehicles and equipment to be auctioned at McConnell auction house on Saturday, March 25th, 2017. As authorized by KRS 82.083(3)(a) and other applicable law, the City of Paris declares the following vehicles as surplus property.

<u>Year/Make</u>	<u>Vehicle Description</u>	<u>Serial Number</u>
1998 Ford	Ranger	1FTYR10UXWUC28090
1985 Case	Model K backhoe	JAB0016248
2004 Chevrolet	Impala	2G1WF55K149394063

Discussion of memo received from the Bourbon County Judge-Executive Michael Williams; stating the Bourbon County Fiscal Court solicited a request for proposals for real property for a potential Recreational Facility. A site has been selected by the Fiscal Court; once the court receives the geotechnical report with regards to the suitability of development the Fiscal Court would like a joint city/county meeting to discuss further.

Gordon Wilson requested funding from the City of Paris for the Economic Development Authority. Wilson stated the Fiscal Court approved funding in the amount of \$7,700 per month for five months' contingent the City of Paris will match the amount.

Motion by Kendall, seconded by Brooks, the motion unanimously carried to approve a loan to the Economic Development Authority in the amount of \$ 7,700 per month for five months (February 2017 thru June 2017) to include 1.5% interest per month. Loan and interest is to be paid in full upon the sale of property located within the Industrial park. In July, 2017 the \$ 7,700 monthly loan will be re-assessed with potential added incentives.

Motion by Brooks, seconded by Gray, the motion unanimously carried to approve payment of invoices as presented:

General Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
ADGRAPHICS	\$ 340.79	OFFICE SUPPLIES - POLICE DEPARTMENT
A ACTION PEST CONTROL OF KENTUCKY	\$ 60.00	MAINTENANCE AGREEMENTS - ALL GF DEPARTMENTS
ASCAP	\$ 341.50	SUBSCRIPTION - COMMISSION
AT&T CLUB SERVICE	\$ 530.83	COMMUNICATIONS - ALL GF DEPARTMENTS
AT&T GLOBAL SERVICES INC	\$ 2,212.50	COMMUNICATIONS - ALL GF DEPARTMENTS
BANDIT INDUSTRIES INC	\$ 506.12	EQUIPMENT PARTS - STREETS
BME INC	\$ 168.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
BOURBON COMMUNITY HOSPITAL	\$ 40.00	PHYSICALS/DRUG SCREENS - POLICE DEPARTMENT
BOURBON COUNTY CLERK	\$ 52.00	LIEN RELEASES - CLERK/TREASURER
BOURBON COUNTY FISCAL COURT	\$ 24,893.34	2ND QTR/P&Z/DES REIMBURSEMENT
BRESLIN, SHANE	\$ 22.68	REIMBURSE MEALS/TRAINING - POLICE DEPARTMENT
BOURBON LIMESTONE COMPANY	\$ 68.93	CONSTRUCTION MATERIALS - STREETS
CARLISLE CLINIC - INDUSTRIAL	\$ 242.00	PHYSICALS/DRUG SCREENS - POLICE DEPARTMENT
CARTOWN CHRYSLER DODGE JEEP	\$ 438.52	VEHICLE MAINTENANCE - POLICE DEPARTMENT
CENTRAL KENTUCKY QUICKLUBE	\$ 658.34	VEHICLE MAINTENANCE - STREETS
CINTAS CORPORATION	\$ 661.36	UNIFORM SERVICE/BUILDING SUPPLIES - STREETS & CM/BLDG
CITIZEN ADVERTISER	\$ 154.00	ADVERTISING - FIRE DEPARTMENT
CITY OF PARIS	\$ 8,346.73	UTILITIES - ALL GF DEPARTMENTS
CLEAN SWEEP JANITORIAL SVC LLC	\$ 1,400.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
COLUMBIA GAS	\$ 1,531.47	UTILITIES - CITY MANAGER/BUILDING
	\$ 565.58	UTILITIES - FIRE DEPARTMENT
COMPUTERAID INTERNATIONAL	\$ 125.00	CONTRACT SERVICES - CLERK/TREASURER
EADS HARDWARE	\$ 58.01	TRAINING/EDUCATION - FIRE DEPARTMENT
FLEET ONE LLC	\$ 44.56	GAS & DIESEL - POLICE DEPARTMENT
FRENCH, DOUG	\$ 2,795.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
GALLS INC	\$ 162.38	UNIFORMS - POLICE DEPARTMENT
	\$ 1,809.34	UNIFORMS - FIRE DEPARTMENT
GREATAMERICAN FINANCIAL SVCS	\$ 34.59	POSTAGE - G ADMIN
GUARDIAN	\$ 1,837.73	DENTAL INSURANCE - ALL GF DEPARTMENTS
JACOBS, SHAWN	\$ 137.79	REIMBURSE HARD DRIVE - ENGINEERING/IT
KENTUCKY BANK - VISA	\$ 231.65	BUILDING UPKEEP - CITY MANAGER/BUILDING
	\$ 723.16	TRAINING/EDUCATION - POLICE DEPARTMENT
KENTUCKY CHAMBER OF COMMERCE	\$ 595.00	WELLNESS CONFERENCE - G ADMIN
KLC PREMIUM FINANCE COMPANY	\$ 31,818.94	PAYMENT 8/9 - ALL GF DEPARTMENTS
KRONOS	\$ 503.00	CONTRACT SERVICES - ALL GF DEPARTMENTS
LINVILLE ELECTRIC SERVICE	\$ 66.95	BUILDING UPKEEP - CITY MANAGER/BUILDING
MARTIN'S SANITATION	\$ 375.00	CONTRACT SERVICES - COMMISSION
MASTIN'S AUTO SERVICE	\$ 385.72	VEHICLE MAINTENANCE - POLICE DEPARTMENT
MATTOX MOTORS INC	\$ 25.95	VEHICLE MAINTENANCE - POLICE DEPARTMENT
NETWORKFLEET INC	\$ 379.00	FIELD LAPTOPS - POLICE DEPARTMENT
NORTHFIELD OIL COMPANY	\$ 68.48	FUEL - STREETS
OFFICE DEPOT	\$ 29.85	OTHER MATERIALS - POLICE DEPARTMENT
PARIS-BOURBON COUNTY EMS	\$ 22,200.00	CONTRIBUTION - G ADMIN
PARIS-BOURBON COUNTY E911	\$ 16,000.00	CONTRIBUTION - G ADMIN
PMI MORTGAGE INSURANCE COMPANY	\$ 90.31	INSURANCE REFUND - GENERAL FUND
RILEY OIL COMPANY	\$ 2,363.25	GAS & DIESEL - ALL GF DEPARTMENTS
SMITS GREENHOUSE	\$ 50.00	OTHER MATERIALS - POLICE DEPARTMENT
SOUTHERN COMMUNICATIONS INC	\$ 147.00	COMMUNICATIONS - FIRE DEPARTMENT
STANDARD BUSINESS MACHINES	\$ 108.28	EQUIPMENT MAINTENANCE - CLERK/TREASURER
SUN LIFE FINANCIAL	\$ 490.08	LIFE INSURANCE - ALL GF DEPARTMENTS
THOMAS, MYRON	\$ 366.15	REIMBURSE SUPPLIES - POLICE DEPARTMENT
THOMPSON, DAVID	\$ 13.33	REIMBURSE SUPPLIES - POLICE DEPARTMENT

TIME WARNER CABLE/SPECTRUM	\$	343.30	COMMUNICATIONS - ALL GF DEPARTMENTS
UNITED HEALTHCARE INSURANCE CO	\$	40,410.16	MEDICAL INSURANCE - ALL GF DEPARTMENTS
VERIZON WIRELESS	\$	2,346.26	COMMUNICATIONS - ALL GF DEPARTMENTS
VOGELPOHL FIRE EQUIPMENT INC	\$	1,054.06	TECHNICAL FEES/AIRPACKS - FIRE DEPARTMENT
WALMART CREDIT CARD	\$	80.98	CLEANING SUPPLIES - STREETS
	\$	199.67	CLEANING SUPPLIES - FIRE DEPARTMENT
TOTAL:	\$	171,704.62	

Utility Fund

<u>VENDOR NAME</u>		<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
A-1 PORTABLE BUILDINGS INC	\$	295.00	MAJOR CAPITAL OUTLAY (FLOOD) - ELEC. DISTRIBUTION
A ACTION PEST CONTROL	\$	45.00	MAINTENANCE AGREEMENTS - ALL UF DEPARTMENTS
ASPLUNDH TREE	\$	7,200.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
AT&T - 5014	\$	65.00	COMMUNICATIONS - SANITATION
AT&T CLUB SERVICE	\$	394.44	COMMUNICATIONS - ALL UF DEPARTMENTS
AT&T GLOBAL SERVICES INC	\$	333.90	COMMUNICATIONS - UTILITY ADMINISTRATION
BIDDLE, AARON	\$	45.00	REIMBURSE TOOLS - ELECTRIC DISTRIBUTION
BLUEGRASS FAMILY CLINIC	\$	231.00	PHYSICALS/DRUG SCREENS - WWTP
BOB SUMEREL TIRE	\$	1,065.80	VEHICLE PARTS - SANITATION
BRENNTAG MID-SOUTH INC	\$	1,842.00	TREATMENT CHEMICALS - WWTP
CENTRAL KY QUICKLUBE & TIRE	\$	33.59	VEHICLE MAINTENANCE - WWTP
CINTAS CORPORATION	\$	1,107.92	UNIFORM SERVICE - ALL UF DEPARTMENTS
CI THORNSBURG INC	\$	4,351.87	TREATMENT CHEMICALS - WATER PLANT
CITIZEN ADVERTISER	\$	228.00	ADVERTISING - SANITATION
CITY OF PARIS	\$	20,774.84	UTILITIES - ALL UF DEPARTMENTS
CITY TIRE OF PARIS	\$	74.50	EQUIPMENT PARTS - RECYCLING CENTER
COLUMBIA GAS	\$	1,230.59	UTILITIES - RECYCLING CENTER & WWTP
CR CABLE CONSTRUCTION INC	\$	13,500.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
FASTENAL COMPANY	\$	58.13	SPECIFIC SUPPLIES - ELECTRIC DISTRIBUTION
FAUST ELECTRIC LLC	\$	813.27	EQUIPMENT PARTS - WWTP
FOUSER ENVIRONMENTAL SERVS.	\$	692.00	LAB TESTING - WATER PLANT & WWTP
GREATAMERICA FINANCIAL	\$	34.58	POSTAGE - UTILITY ADMINISTRATION
GUARDIAN	\$	776.00	DENTAL INSURANCE - ALL UF DEPARTMENTS
HATTON, RICK	\$	100.00	REIMBURSE SAFETY BOOTS - UTILITY ADMINISTRATION
HAWKINS INC	\$	2,459.00	TREATMENT CHEMICALS - WATER PLANT
HAYES PIPE SUPPLY INC	\$	1,122.98	SPECIFIC SUPPLIES - WATER DISTRIBUTION
JM TEST SYSTEMS	\$	1,584.21	SMALL TOOLS - ELECTRIC DISTRIBUTION
KENTUCKY BANK	\$	1,096.88	BOBCAT PAYMENT - UTILITY FUND
KENTUCKY BANK - VISA	\$	391.40	TRAINING & EDUCATION - WATER DISTRIBUTION
	\$	1,614.00	SPECIFIC SUPPLIES - WWTP
	\$	665.17	TRAINING & EDUCATION - WATER
KENTUCKY LEAGUE OF CITIES	\$	23,818.10	PAYMENT 8/9 - ALL UF DEPARTMENTS
KENTUCKY UTILITIES	\$	418,289.46	POWER PURCHASE - POWER PRODUCTION
KRONOS	\$	214.63	CONTRACT SERVICES - ALL UF DEPARTMENTS
LABORATORY PRODUCTS	\$	275.50	TECHNICAL SUPPLIES - WATER PLANT
LABTRONX INC	\$	365.29	MAINTENANCE AGREEMENTS - WWTP
MARTIN'S SANITATION SERVICE	\$	75.00	MAJOR CAPITAL OUTLAY (FLOOD) - ELEC. DISTRIBUTION
MIM DISTRIBUTION	\$	5,740.00	TREATMENT CHEMICALS - WWTP
NORTHFIELD OIL COMPANY	\$	273.92	FUEL - ALL UF DEPARTMENTS
OFFICE DEPOT CREDIT PLAN	\$	352.23	OFFICE SUPPLIES - UTILITY ADMINISTRATION
	\$	6.52	OFFICE SUPPLIES - WATER PLANT
	\$	639.47	OFFICE SUPPLIES - ELECTRIC DISTRIBUTION
PATTERSON & DEWAR ENGINEERS	\$	1,846.00	MAJOR CAPITAL OUTLAY - ELECTRIC DISTRIBUTION
PEARL SUPPLIES	\$	2,769.23	TREATMENT CHEMICALS - WWTP
QUILL	\$	379.05	OFFICE SUPPLIES - WWTP
RAY KING	\$	400.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
REFUSE PARTS DEPOT LLC	\$	13.68	VEHICLE PARTS - SANITATION
RILEY OIL COMPANY	\$	1,306.52	GAS & DIESEL - ALL UF DEPARTMENTS
SCOTT-GROSS CO., INC	\$	149.95	1-YR LEASE - POWER PRODUCTION
SPIEGEL & MCDIARMID	\$	324.30	PROFESSIONAL FEES - UTILITY ADMINISTRATION
STANDARD BUSINESS MACHINES	\$	108.28	EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
STUART IRBY COMPANY	\$	983.60	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
SUN LIFE FINANCIAL	\$	234.00	LIFE INSURANCE - ALL UF DEPARTMENTS
THORNBERRY MINI STORAGE	\$	260.00	RENTS/STORAGE - ELECTRIC DISTRIBUTION
TEREX SERVICES	\$	8,490.76	VEHICLE MAINTENANCE - ELECTRIC DISTRIBUTION
TIME WARNER CABLE	\$	484.31	COMMUNICATIONS - ALL UF DEPARTMENTS
TOPS BUSINESS SYSTEMS	\$	667.45	PRINTING - UTILITY ADMINISTRATION
UNITED HEALTHCARE INS CO	\$	21,572.08	MEDICAL INSURANCE - ALL UF DEPARTMENTS
VERIZON WIRELESS	\$	414.57	COMMUNICATIONS - ALL UF DEPARTMENTS
WALMART CREDIT CARD	\$	250.89	SMALL TOOLS/CLEANING SUPPLIES - ELEC. DISTRIBUTION
	\$	18.97	OFFICE SUPPLIES - SANITATION
	\$	48.18	CLEANING SUPPLIES - WATER
	\$	71.64	OTHER MATERIALS/SUPPLIES - WATER DISTRIBUTION
WHAYNE SUPPLY	\$	1,086.49	EQUIPMENT MAINTENANCE - WWTP
TOTAL	\$	556,156.14	

Anthony Hanson with Patterson and Dewar Engineers presented proposal of a SCADA system to improve situational awareness of the City of Paris power system. Providing a faster outage response time, allowing the ability to track and monitor electricity kilowatt usage. Hanson will provide a listing of materials needed to begin the RFP process.

Mayor, Commission, and Staff Comments

Interim Water Plant Superintendent, Chad Smart

- Announced proposals for the filters have been received and ready for review.
- Water pumpage has decreased to 100,000 - 150,000 per day due to leak repairs.

Planning & Zoning Administrator, Andrea Pompei Lacy

- Fiscal Year 17-18 budget has begun preparations.
- University of Cincinnati offers a student studio project program; costs for this program will be included within the Planning and Zoning proposed FY 17-18 budget.
- Hazard Mitigation Plan report is due at the end of March.
- Economic Development Authority of Nicholas County and the Bluegrass Development Authority has reached out in regards to a Tiger Grant to create shared paths and bicycle facilities connecting Paris to Nicholas County.
- Staff Reports, Agendas, Minutes are now available online at www.bourboncountypolanning.com
- Discussed next steps for recognition of Garrett Morgan, stating a poll would be placed in the local newspaper. Churches and community groups will be polled for their preference as how to recognize his accomplishments.

Chamber of Commerce, Debra Hamelback

- ArtWalk is scheduled for April 21, 2017.
- Announced Tourism has completed letters and brochures for Bed & Breakfasts, Air B & B and VRBO rentals welcoming the business to Paris-Bourbon County also including the appropriate tax collection percentages.

Commissioner, Kendall

- Inquired on vaccinations for the sanitation collection employees. Jordan responded he would inquire on the policy for vaccinations with Human Resources.

Commissioner, Gray

- Inquired on the traffic safety in multiple areas such as the By-pass, Fords Mill, Peacock Road, Fords Mill and Cypress Street. Withrow stated he would contact the representative with the State road department and discuss ways to resolve.

Commissioner, Brooks

- Discussed the importance of moving forward with a physician for City employees. Jordan suggested a in house nurse/safety director would help reduce cost with insurance along with safety compliance within all departments.

Mayor, Thornton

- Received a request to add rumble strips at the end of the bypass to warn drivers of a roadway change ahead. Withrow stated he would contact the representative with the State Road department with the request.
- Requested Daron Jordan to contact Ed Rogers about animal control processes and communications.
- Stated City and County would need to increase funding within the FY 17-18 budget in the amount of \$10,000 to EMS per unit per month. Due to shortfalls of how the service is paid by Medicaid and Medicare. E-911 to increase funding by \$ 1,500 per unit per month. Due to lack of land phone lines collecting the applicable taxes that pay for the service. Thornton emphasized the need for a joint city/county meeting to discuss emergency services for the community.
- Announced the EMS payment remittance address has changed to a Paducah Kentucky address.

City Manager, Daron Jordan

- Announced he will conduct department head staff meetings on the 1st and 3rd Tuesday of each month.
- Applauded Paris Elementary third grade students with the cardboard arcade stating the arcade was a success; the students raised enough funds overnight trip to the Cincinnati Zoo.
- Expressed his appreciation to the Water Distribution crew for a quick and safe emergency water line repair on Clintonville Road.

Adjournment:

Motion by Thornton, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 10:51 a.m.

Mayor, Michael Thornton

Attest:

City Clerk & Treasurer, Stephanie Settles

Minutes approved, as presented, at the March 28, 2017 City Commission Meeting.